Hong Kong Teachers' Association Lee Heng Kwei Secondary School

School Year of 2026-2027

English Department

Proposal on the Utilization of the One-off Grant for Promotion of Self-directed Language Learning (English Language)

Reference:	Education Bureau Circular Memorandum No. 210/2024
Objective:	The Grant provides schools with additional resources and enable them to work in line with the latest direction for curriculum development in incorporating Language across the Curriculum and Reading across the Curriculum and enriching the English language environment and learning opportunities, thereby facilitating students' language learning and improving their English proficiency.
Budget:	HKD$200,000 (to be flexibly deployed until the end of the 2026/27 school year)
Use of the Grant:	• Procuring and/or subscribing to resources for promoting self-directed language learning and/or enriching the language learning environment, thereby enhancing students' English learning experiences; • Hiring English-speaking instructors or non-teaching supporting staff outside the permanent staff establishment in support of students' language learning and/or organising English activities which enrich the language learning environment, and promote self-directed language learning; and • Purchasing services related to learning and teaching from individuals/professional organisations with relevant expertise in developing school-based resources to support self-directed English learning, and/or organising English activities to enrich the language learning environment.
Principles:	• Schools should properly deploy the Grants, in conjunction with other suitable resources provided by the EDB (e.g. the Life-wide Learning Grant, the Student Activities Support Grant), to enhance students' self-directed learning in English building on the present foundation. Schools can use diversified learning and teaching resources and strategies to enrich the language learning environment and increase students' exposure to and use of English, thereby helping them cultivate good learning habits and motivation. These are essential for developing students' self-directed language learning skills and metacognitive strategies (e.g. identifying learning needs, setting goals and plans, engaging in self-reflection and self-monitoring), and nurturing them into lifelong learners. When combining different subsidies provided by the EDB in planning diversified activities for students, schools should refer to the guidelines on the use of the relevant subsidies and note that no duplication of financial support is allowed for the same item. Furthermore, the two Grants cannot be combined for use. • Schools should, having regard to the needs of school development and the overall learning needs of students, formulate appropriate objectives and strategies, review and evaluate whether resources are deployed effectively according to the objectives.

	• Adhering to the principles of fiscal prudence and avoiding extravagance, schools should ensure that all expenditures are incurred to serve the purposes specified for the Grants and keep in view the cost-effectiveness in order to benefit as many students as possible. • While the Grants are applicable to all students, it does not mean that the provision for each student must be equal nor that schools have to provide all the learning resources, courses, activities or competitions free of charge. If a school needs to charge a fee for an activity, it should follow the established practice to set out school-based criteria for determining the fee and inform parents of the arrangement accordingly. • Schools should strictly observe relevant circulars and guidelines on the use of public funds issued by the EDB, and deploy the Grants in a fair and transparent manner according to the established principles and requirements. • Schools should not confine the use of the Grants to a single project/area or a small group of students. Prior approval from the School Management Committee (SMC)/Incorporated Management Committee (IMC) must be obtained for organising individual activities/projects that incur higher costs. • When purchasing resources or services, schools should refer to the points to note on procurement of goods/services in EDB Circular No. 3/2022 "Acceptance of Advantages and Donations by Schools and their Staff" and comply with the relevant terms. Aided schools (including special schools) and caput schools are also required to comply with the procurement procedures outlined in EDB Circular No. 4/2013 "Procurement Procedures in Aided Schools" and "Guidelines on Procurement Procedures in Aided Schools (Updated in June 2023)" and refer to Section 6.4 of the School Administration Guide for procurement. Government schools should adhere to the stores and procurement guidelines promulgated in relevant EDB Internal Circulars. DSS schools should follow the procurement procedures of aided schools, or the school-based procurement policies and procedures formulated upon the endorsement of their SMC/IMC.

Area	Description	Target	Implementation	Evaluation method	Success criteria	Allocation of the Grant
To purchase resources (including marking writing and extensive reading)	Procuring and/or subscribing to resources for promoting self-directed language learning and/or enriching the language learning environment to enhance	About 50% of the students at each level	From October 2026	• Teachers' observation • Students' performances on the online platform • Surveys	• Most teachers agree that the resources on the platform are useful, and the use of the platform can develop students' English learning	$81,800 (MrEnglish) $4,999 (Mobut) $20,000 (iLearner)

	students' English learning experiences				habits and strengthen their English foundation • Most students agree that the platform is useful for strengthening their English foundation and enhancing their learning effectiveness	All the above are subject to the renewed subscription (to be decided by the end of March or April 2027)
To purchase services related to learning and teaching	Purchasing services related to learning and teaching from individuals / professional organisations with relevant expertise in developing school-based resources and/or organising English student activities	S1-S6 students	Whole year	• Teachers' observation • Students' surveys	• Most teachers agree that the service(s) can enhance students' exposure and facilitate students' knowledge acquisition • Most students agree that the service(s) can allow them to acquire new knowledge and raise their interests in English learning	About $6,000